



LETTER OF INTENT AND GRANT APPLICATION PROCESS

Frequently Asked Questions:

If the next LOI cycle opens on October 7, but I've not been notified of the status of my submitted full application, what should be my next step? Each organization has the right to make the decision as to resubmitting a LOI. Due to the large number of applicants in the first grant cycle we must allow additional time for the Grant Review Committee to score each application. Keep in mind your LOI is not 'lost' but is being reviewed and scored of which the results will be shared with you as Approved for Funding or Declined for Funding.

Should my organization expect a site visit? Not necessarily. Site visits will be arranged for various reasons i.e. the Grant Review Committee may have a question which requires an answer; to discuss the project/program in greater detail; or to check in to be sure all is well.

Are grant funds only given to programs?

Not necessarily. Organizations should submit a Letter of Intent to request what is needed to be successful.

When will the funds be distributed to accepted applicants?

The disbursement of funds will be determined upon the agreement made during the contract process and based on the project begin date. This conversation will take place during the signing of the grant agreement.

What are the steps to open my saved/finish later application? To open your saved application, you must use the link provided in the confirmation email you received, with a subject line of "Welcome Grantseeker". Otherwise, each time you go on the website and open an application it creates a new application, which will give the impression your information was not saved.

If I'm not able to attend a workshop, or it becomes full, how can I get the information shared at the workshop? The PHF will be recording the workshops and will post a link on the website for your convenience. Both the LOI and the Grant Proposal Workshop are now available on our website.

Why is the workshop scheduled *after* the open date of the Letter of Intent application process? The workshop is scheduled two weeks after the open date in order to answer multiple questions from organizations throughout western North Carolina who may have started their application.

Do I have to attend a workshop to qualify in submitting a Letter of Intent or Grant application? No. It is not required that an organization attend a workshop to submit an online application. The workshops are for informational purposes.

Is there a limit to the request amount my organization is considering in our application? A maximum request amount has not been determined at this time.

If my organization fits more than one of the strategic funding areas, do I complete only one application? Or, one application for each funding area? Ideally, one application should suffice. Please be sure to mention all funding areas supported by your organization. However, an application should be submitted for **each project** your organization is planning to complete.

Will there be a second Grant Cycle in 2019? Yes. A second Grant cycle will open fall 2019. The LOI process will also be used for cycle two. Details will be made available on the PHF website.

When does my project need to be completed, if I receive funding support from Pisgah Health Foundation in 2019? All projects selected for funding by Pisgah Health Foundation should have a completion date in 2020.